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TOWN ADMINISTRATOR

TOWN HALL
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TOWN OF RICHMOND MASSACHUSETTS

OFFICE OF THE TOWN ADMINISTRATOR

Richmond Town Residents:

Re: Re-opening of Town Buildings during phase 1

Town Hall and Town Buildings will be open to the public beginning June 3, 2020 however, the Public Library will remain closed for the month of June please check their website and the newsletter for more information.

You will be required to wear a mask when entering all Town Buildings. We have installed hand sanitizing stations and encourage you to use your elbows to open the doors with the automatic opener.

We have installed a window and counter at the main office to be able to assist you safely and easily. All office doors will remain closed in order to keep with the social distancing guidelines required for us to open back up to the public. The black box outside the Town Hall Door is still available to leave any paperwork or payments and is being checked daily if you still prefer to not come into the building. Calling ahead to make an appointment with Board of Health, Assessors, Conservation Commission, and Building Inspector is required to keep foot traffic minimum in the tight office space.

All governmental boards and committees will begin or continue to hold their meetings. At the recommendation of the guidelines for safely re-opening, meetings will continue to be held as remotely as possible.

The Baby Town Meeting will be held on Saturday June 13th at 10:00a.m. and the Annual Town meeting will be held on June 17th at 7:30 p.m. in the Gymnasium at the School. You are required to wear a mask at both of these meetings. There will be a single file check in and directional walkways to keep within the social distance guidelines. Residents will be spaced out 6ft apart with the option to sit together for members of the same household. There will be an overflow of seating in the cafeteria with a screen and projector showing a live stream of the meeting. Warrant and explanations for the baby and annual town meeting can be found on our website.

The Annual Town Elections will be held at the Town Hall on June 20th 11:00 a.m. – 7:00 p.m. If you do plan to vote in person you must wear a mask and we ask that you please be patient while we make sure to adhere to the social distancing guidelines.

We are encouraging residents to vote by mail and request an absentee ballot. You may do so by going to <http://www.sec.state.ma.us/ele/elepdf/absentee/English-Absentee-Ballot->

[Application.pdf?fbclid=IwAR20gYHFVWubro-QN_13LDnb9Af8295kcsBfiz87Yp74fwN8fZ6qDhdUQdI](https://www.facebook.com/TownofRichmondMA/?fbclid=IwAR20gYHFVWubro-QN_13LDnb9Af8295kcsBfiz87Yp74fwN8fZ6qDhdUQdI)

Applications may be mailed to: Town of Richmond Town Clerks Office, 1529 State Road, Richmond, MA 01254 or emailed to clerk@richmondma.org.

If you are feeling ill or have a fever we ask that you do not attend any meetings or enter town buildings. The most vulnerable people to infection are those over 65, particularly those with medical conditions such as diabetes, heart and lung disease, or a compromised immune system. BUT, please be very aware that anyone can contract coronavirus – young and old – and all can spread it to others. The basic symptoms are: • Fever • Cough • Shortness of breath if you are experiencing these symptoms please call your doctor’s office. Do not drive yourself to the emergency room unless you are struggling to breath.

A community resource list for Berkshire County residents has been put together by Berkshire Health Systems and updated as of today. The list includes region specific

1. nutritional support (meals, grab and go, food pantries, food source hotline, free food delivery options
2. Shelter support
3. Finance, housing and utility support
4. Family support
5. Substance use support
6. Mental health support

Please click the link below to gain access to this list.

<http://www.berkshirehealthsystems.org/documents/Coronavirus/Covid-19%20Community%20Resources.pdf>

Thank you for your patience and understanding during these times. As always, please feel free to reach out with any questions townadmin@richmondma.org or 413-553-7793.

Sincerely,

Danielle Fillio
Town Administrator